

ILA Corporate B.V. Privacy Notice

Our contact details:

ILA Corporate BV

Kenaupark 17

2011 MR, Haarlem

The Netherlands

e. info@ilacorporate.com

ILA Corporate B.V. ("ILA") treats your personal data with great care. Personal data is information that can be traced to an individual, such as names, postal addresses and email addresses. Any personal data that you provide will be used only for the purpose for which you submitted it. ILA receives or collects only the data it needs to provide its services. This privacy notice explains what data ILA gathers, why it collects this data and what it does with it. The statement applies to all services offered by ILA.

What data does ILA Corporate B.V. process?

ILA needs personal data in order to properly provide you with the services you need. Personal data can include your address, telephone number, email address and fiscal number.

Why does ILA process your personal data?

- To provide services. Without your personal data, ILA cannot provide these services properly and on time.
- To comply with legislation. In some cases, ILA is legally obliged to pass on your personal data to third parties.
- To get in contact with you. Your data is collected when you contact ILA using digital forms on the ILA website.
- To help with analysis. Your data is also collected so we can monitor our services and improve them.

On what basis does ILA process my data?

ILA processes your data in order to provide the services. Under the General Data Protection Regulation (GDPR), the lawful basis we rely on is:

- (b) Processing is necessary for the performance of a contract.

How does ILA obtain your data?

ILA only receives data that you provide to us yourself.

Who is your data shared with?

ILA does not share personal data with companies, organizations and individuals outside ILA, except in the following cases:

- With third parties to execute a contract.
- For legal reasons.

How does ILA protect your data?

ILA has taken appropriate technical and organizational measures to prevent the loss or unauthorized processing of personal data. Personal data that you provide via forms is encrypted during transmission and sent via a secure connection.

How long will your data be held?

ILA adheres to the data retention periods laid down by law. ILA will not keep personal data any longer than necessary.

What rights do you have?

Under data protection law, you have rights including:

- Right of access
- Right to rectification
- Right to erasure
- Right to restriction of processing
- Right to object to processing
- Right to data portability

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you. Please contact us at **info@ilacorporate.com** if you wish to make a request.

Right to submit a complaint:

You have the right to submit a complaint to the Data Protection Authority if you believe that ILA has not handled your data appropriately. You can submit a complaint to: <https://www.autoriteitpersoonsgegevens.nl/een-tip-of-klacht-indienen-bij-de-ap>

